

TRAINING - DAILY RESTROOM CLEANING



STEP 1: GETTING READY TO CLEAN	DONE
Load up your cleaning cart with all required equipment: Bowl brush, pan & broom, mop bucket, high duster, microfiber towels.	
Load up your cleaning cart with all required chemicals: E13, E14, E16, E17, E22, E41, Crème Cleanser, E23 in mop bucket.	
Knock on the door, announce your intention to enter. If occupied wait until vacant. Prop open door, post “closed for cleaning” sign.	
Place a wet floor sign at the entrance to the restroom, bring all equipment inside.	
STEP 2: APPLY DISINFECTANT TO ALL TOILETS, URINALS & TOUCH POINT SURFACES	DONE
Using E22 spray all touch point surfaces: Entire surface of toilets & urinals, flush handles, door handles, dispensers, light switches.	
E22 requires a 2 minute dwell time to effectively disinfect, proceed to STEP 3 while chemical is dwelling.	
STEP 3: CLEAN ALL TOILETS, URINALS & PARTITION WALLS	DONE
Apply E16 acid bowl cleaner to the inside of all toilets and urinals. Scrub clean with a bowl brush or mop.	
Wipe clean the exterior of all toilets and urinals that were disinfected with E22 in STEP 2.	
Using E17 treat any hard water stains, calcium stains, scale or buildup from the inside of toilets & urinals.	
Flush rinse all toilets and urinals, replace urinal screens and mats if needed.	
Using E22 and a microfiber or flat mop clean all partition walls and doors from the top down.	
STEP 3: REPLACE ALL DISPOSABLE ITEMS & REMOVE TRASH	DONE
Disposables include: Paper towels, toilet paper, seat covers, hand soap, hand sanitizer, odor control	
Empty all trash receptacles, spray and wipe the interior and exterior with E22	
Replace the trash liner, tie the liner snug to prevent excessive overhang	
STEP 4: CLEAN ALL SINKS, COUNTERTOPS & SURROUNDING AREAS	DONE
Using E22 spray and clean all sink basins, countertops, fixtures and surrounding walls.	
For white porcelain sinks a crème cleanser should be used to remove hard to clean stains.	
Using E17 treat any hard water stains, calcium stains, scale or buildup from the chrome fixtures.	
Polish chrome fixtures with a dry microfiber.	
STEP 5: SPOT CLEAN RESTROOM WALLS, DOORS & PARTITION AREA	DONE
Using E14 spot clean all restroom walls and partitions of tough stains or graffiti.	
Using E14 spot clean all restroom doors and door jambs.	

















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STEP 6: HIGH DUST, CLEAN BRIGHT WORK & MIRRORS	DONE
High dust all light fixtures and ceiling vents.	
High dust all tops of lockers, tops of partitions and wall mounted dispensers.	
Using E13 clean all mirrors from the top down, a dry microfiber may be needed for any final touches.	
Using E13 polish all metal brightwork including dispensers, fixtures and door plates.	
Using E13 clean all piping under sinks if exposed.	
STEP 7: CLEAN THE FLOOR	DONE
Use a dust pan and broom to pick up all debris from the floor, a putty knife should be used to remove any gum.	
Use a putty knife and E14 to remove any gum or stickers from the floor.	
Use a deck brush to scrub any heavy buildup around toilets, urinals, partition bases, corners and edges.	
Using E23 wet mop the tile floor beginning at the far end of the restroom and finishing at the restroom door.	
STEP 8: HANDLING RESTROOM ODORS	DONE
Pour E23 mop solution down any floor drains.	
Using E41 spray mist the restroom.	
STEP 9: INSPECT YOUR WORK	DONE
Take a final look at all steps to verify everything has been completed and looks satisfactory.	
Ensure all disposable supply dispensers have been refilled.	
If cleaning another restroom, change your mop solution with fresh E23.	
Rinse mop bucket, refill spray bottles, hang up wet mop, remove dirty laundry and restock cart with supplies for tomorrow.	
Wash hands and arms carefully to avoid cross contamination, dispose of PPE.	

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PRODUCT NAME - DESCRIPTION	APPLICATION	PACKAGING	GREEN SEAL	COVID
E13 Multi-purpose glass cleaner: for light spray and wipe general purpose cleaning and glass cleaning.				
E14 Muscle cleaner: for tough stains. Removes graffiti, ink, permanent marker, crayon, pencil, food soils, grease, etc.				
E16 Acid cleaner: removes hard water deposits, standing water rings, and soap scum buildup from multiple surfaces.				
E22 One-step disinfectant: broad-spectrum disinfectant cleaner with deodorizer. EPA approved to kill SARS-Covid in one minute.				
E23 Neutral disinfectant: for no rinse disinfecting of floor surfaces, neutral pH, will not attack floor finish.				
E32 Floor cleaner: low foaming neutral pH floor cleaner. Superior cleaning ability will not attack floor finish.				
E41 Odor eliminator: formulated to eliminate odors at their source (urine, feces, food waste, etc.).	